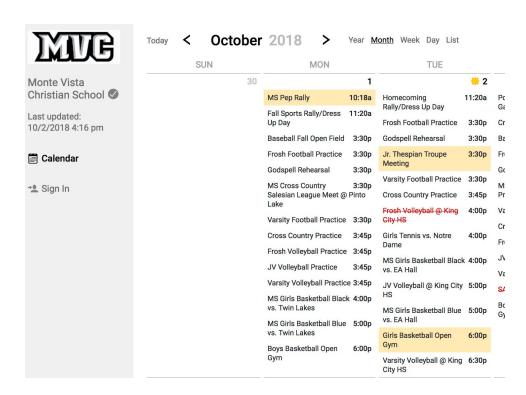
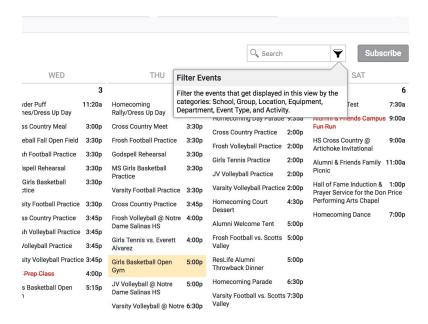


The following are instructions to subscribe to specific Groups on the MVC Calendar.

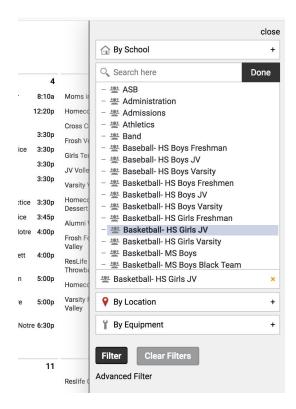
Sign in to your Tandem account by going to <a href="https://montevistachristian.tandem.co">https://montevistachristian.tandem.co</a>, or by clicking the calendar icon at the top of <a href="https://mvcs.org">https://mvcs.org</a>. If you don't have a Tandem account, one can be created for free.



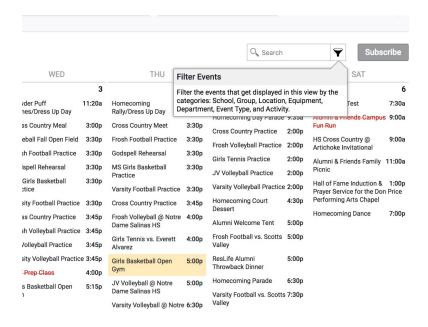
2. Click the *Filter Events* icon on the top right (to the right of the Search box and to the left of Subscribe).



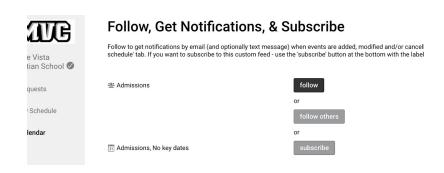
3. Choose the *Groups* you would like to subscribe to from the *By Group* dropdown, then click *Filter*.



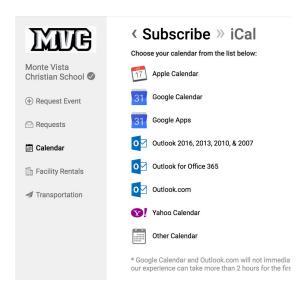
4. Click the Subscribe button to the right of the Filter Events icon.



## 5. Click Subscribe again.

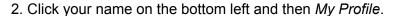


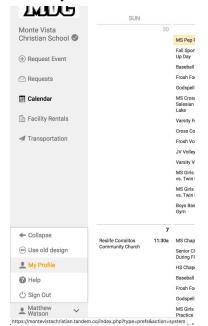
6. Choose the type of calendar you want to add your filtered events to and follow those specific instructions.



The following are instructions to Follow specific categories. When you Follow categories, you will then have the option to receive text or email notifications about new or updated events for your Followed categories.

1. Sign in to your Tandem account if you aren't already.





- 3. Click Following.
- 4. Click *Groups* (or *Add more Groups* if you are already following some) and then select the *Groups* which you would like to follow and then click *Update* when you are done selecting.

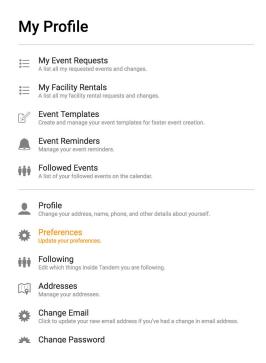
## Follow, Get Notifications, & Subscribe

Follow to get notifications by email (and optionally text message) when events are added, modified and/or cancelled. Those events will also then show up in the 'my schedule' tab. If you want to subscribe to this custom feed - use the 'subscribe' button at the bottom with the label 'All Events'.



Now, to set up Notifications if you would like them.

- 1. Click your name on the bottom left, then My Profile.
- 2. Click Preferences.



4. Select the type(s) of *Notifications* you wish to receive and also enter the information necessary to receive them. Click *Save* once you have completed this.

